

**GARFIELD HEIGHTS MUNICIPAL COURT**  
**NOTICE TO TENANT TO LEAVE PREMISES (THREE-DAY NOTICE)**

**Note:** This form complies with the requirements of Ohio Revised Code §1923.04.

To: \_\_\_\_\_ (*Tenant*)

The purpose of this letter is to ask you to LEAVE the premises now in your possession, situated in \_\_\_\_\_ (*city*), Cuyahoga County, Ohio, and known as \_\_\_\_\_ (*full address and suite number of rental premises*) together with the lot of land on which these premises are located. You are being asked to leave for the following reason:

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*(state reasons for eviction)*

Your compliance with this Notice within three (3) days after its service will prevent any further eviction action against you. YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.

Yours respectfully,

\_\_\_\_\_  
Landlord

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date of Service on Tenant